

**From:** [Hilty, Michael](#)  
**To:** [Beers, Melissa](#); [Daly, Meg](#)  
**Cc:** [Ottesen, Jennifer](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** Re: General Education 3001: Connections Bookend  
**Date:** Friday, February 9, 2024 12:31:23 PM  
**Attachments:** [image001.png](#)  
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Good afternoon Meg and Missy,

I am pleased to report that Jen Ottesen, faculty Chair of the Arts and Sciences Curriculum Committee, has reviewed and approved the revisions to General Education 2601 (previously 3001). She has one, final recommendation that she has asked me to pass along to you regarding the proposal:

- I would add that when considering the syllabus in isolation, I am still having a hard time mapping the assignments and their due dates in the course schedule with the categories in the “How your grade is calculated” section and with the description of Connection Assignments and Portfolio Assignments (Disciplinary Exploration and Final Portfolio + Peer Showcase don’t have category descriptions at all). Is everything that doesn’t have “Connecting” or “Portfolio” in the assignment name part of Disciplinary Exploration? I would continue to recommend that we think about clear and consistent messaging throughout the syllabus in a way that could mesh with, but not depend on, current access to Carmen in order to understand these structures.

Now that this course has been through the ASC approval process, please submit this course via curriculum.osu.edu at your earliest convenience. My office, and Bernadette, will work to ensure it is approved and advanced to OAA when it reaches our queues.

Should you have any questions regarding this feedback, please do not hesitate to reach out to either me or Jen.

All my best,  
Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

**The Ohio State University**

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

**BLACK LIVES MATTER**

**STOP AAPI HATE**

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*I acknowledge that the land that The Ohio State University occupies is the ancestral and contemporary territory of the Shawnee, Potawatomi, Delaware, Miami, Peoria, Seneca, Wyandotte, Ojibwe and Cherokee peoples. Specifically, the university resides on land ceded in the 1795 Treaty of Greenville and the forced removal of tribes through the Indian Removal Act of 1830. I honor the resiliency of these tribal nations and recognize the historical contexts that has and continues to affect the Indigenous peoples of this land.*

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**From:** Hilty, Michael

**Sent:** Friday, November 3, 2023 4:24 PM

**To:** Beers, Melissa <[beers.3@osu.edu](mailto:beers.3@osu.edu)>; Daly, Meg <[daly.66@osu.edu](mailto:daly.66@osu.edu)>

**Cc:** Ottesen, Jennifer <[ottesen.1@osu.edu](mailto:ottesen.1@osu.edu)>; Vankeerbergen, Bernadette <[vankeerbergen.1@osu.edu](mailto:vankeerbergen.1@osu.edu)>; Steele, Rachel <[steele.682@osu.edu](mailto:steele.682@osu.edu)>; Neff, Jennifer <[neff.363@osu.edu](mailto:neff.363@osu.edu)>

**Subject:** General Education 3001: Connections Bookend

Good afternoon Meg and Missy,

On Friday, October 20<sup>th</sup>, the Arts and Sciences Curriculum Committee voted on approving the new Connections Bookend, GENED 3001. Please see below for their feedback.

I am pleased to report that the Committee unanimously approved the course with four contingencies and two recommendations. As a reminder, the Committee's contingencies must be satisfied in a revision while the recommendations may be implemented when the course is taught.

- **Contingency:** The Committee asks that the course be renumbered to the 2000-level, as anything numbered at the 3000-level and above in the College of Arts and Sciences is considered "upper-division" and the committee members do not find this course to be on par with similar 3000-level courses within the College. Additionally, the advising community has recommended that this be numbered at the 2000-level to help prevent student confusion.
- **Contingency:** The Committee asks that the syllabus explicitly state the standard for a student to receive a passing grade of "S".
- **Contingency:** The Committee asks that the statement on page 3 of the syllabus that lists the contact hours for the course be corrected. Currently, the contact hours listed within the syllabus are for a seven-week course, while the course calendar indicates that this will be a fourteen-week course.
- **Contingency:** The University recently added a new required statement on religious accommodations. This new statement is a result of a directive by the Executive Vice President and Provost and [can be found here on the ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.

- **Recommendation:** The Committee recommends explicitly including flexibility within the course syllabus that assists students with understanding that their pathway and their time as a student at Ohio State may not be known or set and that this is an opportunity to continue to explore their own goals. The Committee believes that this is information that could be beneficial to this particular population of students.
- **Recommendation:** The Committee recommends that a further delineation of course assignments be provided within the syllabus that breaks down each assignment into clearer pieces to help provide students with more clarity of the course's workload.

When a revision is completed, please email a copy to me and Bernadette Vankeerbergen, Assistant Dean for Curriculum. We will ensure it receives proper review.

If you have any questions about this feedback, please do not hesitate to reach out to Jen Ottesen, faculty Chair of the Arts and Sciences Curriculum Committee, or me.

All my best,  
Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Awards Chair

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